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WINDEMERE TOWNSHIP, Pine County, Minnesota
91546 Military Rd., Sturgeon Lake, MN 55783
Town Board Meeting Minutes, June 8, 2023

1. **The Meeting was called to order at 6:30 pm** by Chairman Alan Overland. The meeting opened with the Pledge of Allegiance. **Present** – Supervisors Alan Overland, Heidi Kroening and Tony Bakhtiari; Clerk Cindy Woltjer; Treasurer Ron Mossberg; Zoning Administrator Dennis Genereau.
2. **The Agenda was distributed.** **Motion** by Overland to add Omar regarding R.O.W clearing, and Sand Lake Resort to Old Business; Ron Mossberg, Department of Revenue Audit under Treasurers Report, second by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion Carried.
3. **Clerks Report.** **Motion** by Bakhtiari to approve the April minutes. Second by Overland. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion Carried. **Motion** by Overland to approve the May Minutes, second by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion Carried. **Motion** by Bakhtiari to maintain only minimum requirements for the meeting minutes as per MN State Auditor, second by Overland. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion Carried.
4. **Treasurers Report.** Mossberg presented the financial reports. Recommendation by Mossberg to move \$200,000 of Road & Bridge funds to US Bank Investment. **Motion** by Overland to move \$200,000 to move out of checking to US Bank Investment, second by Bakhtiari, Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried. Notice of Dept of Revenue - Special Petroleum Unit will audit fuel usage from June of 2020 to current. **Motion** by Bakhtiari to approve the Treasurers Report, second by Overland. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried. The financial reports are posted on the township website.
5. **Public Input.** See number 12 below. Overland announced public input will be limited to three minutes per person. No disruption will be allowed and as per State Law violations are punishable as a misdemeanor.
6. **Old Business**
 - a. **Tree Clearing ROW** Discussion from John Kroienenk, Omar about R.O.W. progress report.
Recommendation to add a 4th person to Forward Crew, and add a Mechanical Crew with a grapple truck with operator and follow-up truck with operator with container behind to pickup brush/material, add Skidster with high flow and Feecon head for edges/ditch areas to improve speed.
Motion by Kroening to approve Omar's recommendation for Forward Crew add one person (\$93.00 increase) to 4 people total of \$386.00 per hour, Mechanical Crew (grapple truck with followup truck and 2 operators) same as Forward Crew at \$293/hour, Skidster has high flow with feecon head attached (\$50.00 increase) at \$195/hour, to pickup cut pieces from ROW along with chips and move to the Windemere Township Pit, second by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried.
 - b. **Houston High Water Engineering November 15, 2022 Study,** Noah Cashman and William Yechout of Windemere Lake Association discussed lake levels in the area and the damage to property owners property. It was proposed the next step is to have Houston explain the report and a recommended plan of action. Supervisor Bakhtiari will contact Houston Engineering to discuss a presentation and setting up a special meeting.
 - c. **Union Letter in regard to not hiring former employees.** Supervisor Overland read a letter dated May 12, 2023 from Windemere counsel to Chris Gantry, Local 49 regarding the Manick Letter.
 - d. **Sand Lake Resort.** Zoning Administrator, Dennis Genereau discussed the ~~DLSR~~^{DSL} lawsuit for a permit issued by Windemere Township for a new development on Sand Lake. Mediation resulted in a Settlement Agreement (needs Ratification by Township) to allow the following; 40 units to offer daily, weekly and monthly rentals, permitted as Resort, 2 docks with 24 boat slips allowed (12 slips for each dock), and require ADA tunnel access. Substantial commencement of construction by 11/1/2026. Must have permission from Moose Lake Sewer District to hookup for sewer for 40 units which hasn't been approved yet. Minor alterations allowed but must be approved. Windemere Township has up to one year to update Shoreline Rules.

Genereau recommended the Township wait until Pine County completes the Shoreland rules to match MN State Shoreland Rules before updating the Shoreland Rules for the Township. Agreement will be posted on the Township Website. **Motion** by Kroening to accept the Mediation Settlement, second by Overland. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried.

7. New Business

a. **ISD #577, Superintendent Bill Peel** gave an overview of Willow River School and the benefits of a local school as well as the cooperation with Barnum and Moose Lake Schools and thank you the Township for the support.

b. **Board of Supervisors Other.** None

8. **Road Update.** Bakhtiari discussed the upcoming projects. Grader and Backhoe sold, culverts opened; removed cottonwood tree by Sturgeon Island Bridge; Auction proposal negotiated for the balance of the equipment in storage; Lake County Power utility to go under Sturgeon Island bridge; answered phone calls and emails with citizens; Assistant Anderson met with Lake 12 Rd citizen to discuss road conditions; storm damage cleanup in process; road sign assessment and dust control. Approval of 250 cubic yards of township gravel for township roads before dust control for Sunset Bay Rd, Lake 12 Road, and North Partridge. Asphalt patching on Island Loop, Northstar Rd, and others as needed. Clean out debris on So Military Rd Bridge, quotes to grind and inject cement and replace asphalt to Sturgeon Island Bridge to Hill Street approximately 1100 feet. Quotes to repair and asphalt replacement on Warbler Lane, Road Sweeping, Beaver Control, Culvert Replacement 2023, work on Hill Street and Palon Rd. Anderson made numerous recommendations. **Motion** by Bakhtiari to approve up to \$10,000 for approval of approximately 450 cubic yards of Township gravel for frost boil repair on Sunset Bay Rd, Lake 12 Road, and North Partridge, and grade township roads prior to dust control, second by Overland. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried.

* **Bakhtiari revisited Special Meeting for Quotes & Associated Cost for Road Repairs.** **Motion** by Bakhtiari, **6/22/2023, Thursday 6:30pm.** second by Overland. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried.

9. **Zoning Update.** Zoning Administrator Dennis Genereau discussed the following:

a. **Permits:** 13 permits, 8 garages/pole building, 2 houses, 1 house addition, 1 bunkhouse, 1 shoreline redo.

b. **Blight** 6 blights with photos referred to Township Attorney.

c. **Camper Enforcement.** Requested approval for fee schedule to be updated for camper permits at \$100 per camper. **Motion** by Bakhtiari to establish \$100 permit fee per camper, second by Kroening. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried.

d. **Planning Commission meets 6/13/2023** to further discuss Shoreland Ordinance, and STVR Ordinance.

e. **Met with DNR Conservation Officer Brent Speldrich,** Mikeena Weir is the new Conservation Officer in the area.

f. **New Hydrologist in Pine County is Nayere Ghazanfarpour.**

10. **Planning Commission. No report.**

11. **Fire District Update. No report.**

12. **Public Input.**

a. Ron Buetow commented.

b. Jude Stephens commented.

13. Review Claims

- a. **Kroening questioned Sandberg billing for Windemere pit.** After discussion **Motion** by Kroening to approve the \$2100 over and above the previously authorized amount in May, 2023 to Sandberg Construction, second by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried.
- b. **Clerk Woltjer** to review minutes to clarify the Motion in February for discretionary spending.

c. Claims:

PAY23-06, EFTs: EFT 23-13 and EFT 23-14
✓ Checks # 13360 thru 13369
✓ Direct Deposits: 1584 to 1590
For a total of \$34,069.34 with Transfer of \$200,000 from checking into US Bank Commerical Account.

Motion by Bakhtiari to approve claims, second by Overland, Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried.

14. Open Mail and Review.

- a. Notice of Open House at Camp Miller on Saturday 6/10/2023 from 10am to 2pm.
Welcome and Dedication and Ribbon cutting at 10:45am at base of Climbing Tower

- 15. Motion to Adjourn Meeting** at 9:12pm. Motion by Bakhtiari, second by Overland. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion Carried

Submitted by Recorder Amy Perrine: *Amy Perrine (10/12/23) Rev*

Clerk Woltjer: _____

Approved by Alan Overland, Chairman: *[Signature]*