**Special Meeting Windemere Township State Snowstorm Disaster & Township Printer - January 24, 2024**

The meeting was called to order at 5:30 PM by Chair, Alan Overland. Others present were Supervisors Heidi Kroening and Tony Bakhtiari, Assistant to the Road Supervisor Vern Anderson II, Treasurer Ron Mossberg, and Clerk Cindy Woltjer.

**SNOWSTORM DISASTER 2023-SD-070 :**

Chair Overland stated that the township has incurred approximately $390,000 in storm related damages and the proper forms need to be filled out and submitted in order for the township to be reimbursed at 75% of our costs and to meet the deadline for submission.

Supervisor Kroening stated she was not properly contacted about the special meeting. Overland stated that the clerk had received an email and was supposed to contact the board to schedule the meeting and did not know how Supervisor Kroening had been uninformed.

Supervisor Kroening then stated she started working with the state in May of 2023 and since it is a state disaster there is a different process than working with FEMA. A number of things were needed, including two narratives – a description of the damages and scope of work, actual costs including labor and equipment, actual contractor costs, a map of where damages occurred and where the clean-up was done, and photos of the damaged locations if available. These things were submitted before the January 30, 2024 deadline in case corrections had to be made. Supervisor Bahktiari and Assistant to the Road Supervisor Vern Anderson II said they would check over information and let Supervisor Kroening know by Friday if there are any changes to be made.

A motion was made Bahktiari, seconded by Kroening to pay the final claim from Valhalla for $16,843.75 so it can be included in the claim to the state. Vote taken. Motion passed.

A question was asked if the FEMA Flood Relief information has been completed and submitted and Supervisor Kroening stated that it is complete and submitted. She also said the flood relief will be reimbursed at 100%.

**Supervisor Responsibilities :**

Chair Overland explained that to keep attorney costs down to contact the MAT attorneys whenever possible. Supervisor Bahktiari expressed an idea that when the attorney is contacted by an individual that any answers should be sent to all supervisors.

**Township Printer :**

Chair Overland asked if the printer that had been authorized to purchase at the January meeting could be cancelled. Clerk Woltjer said she would contact Marco and see if it could be cancelled. Overland stated with the mold concerns at the hall that a different printer could be ordered and kept by the clerk to use. Motion was made by Bahktiari, seconded by Kroening to order an Epson Eco Tank Pro for approximately $800 as the clerk’s printer and discontinue the $30 monthly stipend for the clerk. Vote taken. Motion passed.

**ADJOURN :**

Motion made by Bahktiari, seconded by Kroening to adjourn the meeting at 6:08 PM. Vote Taken. Motion Passed.

RESPECTFULLY SUBMITTED : APPROVED :

 Clerk, Cindy Woltjer Chairperson, Alan Overland