

WINDEMERE TOWNSHIP, Pine County, Minnesota
91546 Military Rd., Sturgeon Lake, MN 55783
Town Board Meeting Minutes, October 10, 2024

1. The Meeting was called to order at 6:30 pm at Moose Lake Community Center by Chairman Alan Overland. The meeting opened with the Pledge of Allegiance. Supervisors Present: Alan Overland, Heidi Kroening and Tony Bakhtiari; Clerk Cindy Woltjer; Treasurer Paul Horgen, Coordinator Brittney Stampohar, Zoning Administrator Scott Beckman, Road Manager Vern Anderson, Recorder Amy Perrine.
2. Approval of Agenda. Agenda approved.
3. Clerks Report. September 12, 2024, board meeting minutes were read by Clerk Woltjer. Minor corrections made. Motion by Bahktiari to approve the ~~August~~^{SEPTEMBER} minutes with corrections, seconded by Overland. Motion carried. Vote 3-0.
4. Treasurers Report. Treasurer Horgen reviewed the financial reports. The total cash balance as of September 30, 2024, was \$604,758. Motion by Bakhtiari to approve the Treasurers Report, seconded by Overland. Motion carried. Vote 3-0. The detailed financial reports are posted on the township website.
5. Public Input.
 - a. Jude Stevens commented.
 - b. Ron Buetow commented.
 - c. Cindy Carlson commented.
6. Old Business. None
7. New Business
 - a. Elections and Election Judges. Clerk Woltjer requested the Township garage be cleaned and ready for the November 5, 2024 voting and assistance with tables. Motion by Kroening to pay \$60.00 to Greg Sarvela to assist with table rental, drop off, and pickup, seconded by Overland. Motion carried. Vote 3-0. Motion by Overland to remove Scott Danelski from the Steering Committee, seconded by Bakhtiari. Kroening No, Overland Aye, Bahktiari Aye. Motion carried. Vote 2-1.
 - b. Shoreland Ordinance. Work on the ordinance continues with the Planning Commission.
 - c. Dropbox Outside Town Office. Motion by Overland to approve the installation of a drop box outside the Township Office, seconded by Bahktiari. Motion carried. Vote 3-0
 - d. Land Application of Sewage. On behalf of Chad Robbins, Robbins Septic, Joe Forest, land applicator specialist discussed the process of land application for sewage as per MPCA guidelines. Motion by Kroening to approve Robbins Septic

land application as per the MPCA guidelines on a 47 acre parcel in the township, seconded by Overland. Motion carried. Vote 3-0.

e. Board of Supervisors Other.

a. Cannabis Regulation. Motion by Bahktiari to defer to Pine County for regulation of Cannabis Farms as per the new State law, seconded by Overland. Motion carried. Vote 3-0.

b. Township Hard Drives. Overland requested the Clerk provide the hard drives to Ron Mossberg of our I.T. Department. He will upload the data to the cloud.

c. Septic Systems. Overland discussed scheduling a meeting between Zoning, the coordinator, and an engineering company that works on community septic projects to get more information and analysis.

8. Road Update. Road Manager Anderson reported on the completed and pending road work. The report will be posted on the township website. Anderson reported on the snowplowing request for quotes. After advertisement in the newspaper only one contractor provided a quote. Motion by Bakhtiari to accept the quote from Kiminski Paving Inc. for the following: Single axle plow truck with wing blade \$150/hr; Road grader if needed \$220/hr; Front end loader if needed \$225/hr; monthly standby fee of \$4,200 of which up to \$2,500 will be credited back for the hours worked per month for snow plowing. Kiminski Paving will lease the township garage for \$1,000/month plus the cost of propane for heating. The snow plowing contract and garage lease will commence on November 1, 2024, and end April 30, 2025, seconded by Overland. Motion carried. Vote 3-0.

9. Zoning Update. Zoning Administrator Beckman reported four permits and working on four new residential permits for next year.

10. Planning Commission Update. Cindy Carlson reported on the Shoreland Ordinance and the STV Ordinance that needs some modification and a recommendation from the Planning Commission to include the STV Ordinance in the Shoreland Ordinance. A special meeting is scheduled for Tuesday, October 15th at 4pm.

11. Fire District Update. No report.

12. Review Claims.

Claims:

EFTs: EFT 24-101, EFT 102, EFT 24-103

Checks # 13681 – 13682, Void 13683, 13684 to 13692, 13696 to 13704

Direct Deposits: 1708 - 1716

For a total of \$205,787.26

Motion by Bakhtiari to approve claims as listed, seconded Overland. Motion carried. Vote 3-0.

14. Open Mail and Review. No Mail.

13. Motion by Overland to Adjourn Meeting at 8:44 pm, seconded by Kroening. Motion carried. 3-0 vote. Motion Carried.

Submitted by Recorder

Amy Perrine: _____

Amy Perrine 11/14/24

Alan Overland, Chairman: _____

[Signature]