

WINDEMERE TOWNSHIP, PINE COUNTY, MINNESOTA

316 Elm Ave., Moose Lake, MN 55767

Town Board Meeting Minutes, January 13, 2026

1. Meeting call to order at 9:00am at 316 Elm Ave., Moose Lake, MN 55767 by Chairman Alan Overland. The meeting opened with the Pledge of Allegiance. Supervisors present: Alan Overland, Tony Bahktiari. Clerk-Treasurer Paul Horgen, Road Manager Vern Anderson, Recorder Amy Perrine.
2. Approval of Agenda. No Additions. Motion by Bahktiari to approve the agenda, seconded by Overland. Motion carried. Vote 2-0.
3. Reorganization of the Board of Supervisors. Motion by Bahktiari to nominate Alan Overland as Chair, seconded by Overland. Motion carried. Vote 2-0. Motion by Overland to nominate Tony Bahktiari as Vice Chair, seconded by Bahktiari. Motion carried. Vote 2-0.
4. Clerk/Treasurer Updates.
  - a. Horgen reported Paula Engstrom will act as Deputy Clerk/Treasurer.
5. Board Approvals
  - a. Overland confirmed all supervisors received a copy of the December meeting minutes. Motion by Bahktiari to approve the December minutes without change, seconded by Bahktiari. Motion carried. Vote 2-0.
  - b. Clerk/Treasurer Horgen presented the claims and noted the snowplowing claim includes services for November and December.
  - c. December, 2025 expenses presented for approval total \$47,566.04. Motion by Bahktiari to approve the claims, seconded by Overland. Motion carried. Vote 2-0
6. Public Input
  - a. Cindy Woltjer commented.
  - b. Jude Stephens commented.
  - c. Ron Buetow commented.
  - d. Mike Folstad commented.
  - e. John Menke commented.
  - f. Sarah Waldemar commented.
7. New Business
  - a. Motion by Bahktiari to designate the Star Gazette as the official newspaper, seconded by Overland. Motion carried. Vote 2-0.

- b. Motion by Bakhtiari to designate the Township Shop at 91546 Military Rd., Sturgeon Lake, MN, as the official posting location, seconded by Overland. Motion carried. Vote 2-0.
  - c. Motion by Overland to designate the First National Bank of Moose Lake as the bank depository, seconded by Bakhtiari. Motion carried. Vote 2-0.
  - d. Supervisor Appointments. No change.
  - e. Motion by Overland to set the compensation rates for Supervisors at \$100.00 per month and \$50.00 per board meeting, seconded by Bakhtiari. Motion carried. Vote 2-0. Motion by Overland to set the compensation rates for Planning Commissioners at \$50.00 for meetings, seconded by Bakhtiari. Motion carried. Vote 2-0.
  - f. Regular Meeting dates, times, and locations were set at the special meeting in December. The meeting 2026 schedule is attached.
  - g. Clerk-Treasurer Horgen reviewed the 2026 Budget line-by-line forecasted revenues and estimated expenses. The document included for comparison, 2025 and 2024 budgets and actual results. After a period of questions and answers, a Motion was made by Bakhtiari to approve the 2026 Budget as presented (income of \$506,100.00, expenses of \$570,116.00) seconded by Overland. Motion carried. Vote 2-0.
  - h. Motion by Bakhtiari to approve Paula Engstrom, Deputy Clerk/Treasurer as a bank account signer at First National Bank of Moose Lake, seconded by Overland. Motion carried. Vote 2-0.
8. Old Business. None
9. Board of Supervisor Other. None.
10. Road Update
- a. Anderson presented the road report. Report will be posted on the township website.
11. Planning Commission
- a. Chair Vern Anderson welcomed Corinne Youso as a new member of the planning commission.
  - b. WSB, our contracted zoning administration, is working on the 2026 Zoning Ordinance to include the amended Shoreland Management Plan, aka Shoreland Ordinance, Map Amendment, along with the Beacon overlay map. When, complete, the documents will be sent to MN DNR for review. A Public Hearing will follow. This continuing work and related procedures will necessitate an extension of the Zoning Moratorium.

- c. Motion by Overland to approve a 60-day extension of the current Zoning Moratorium in order to properly complete all regulatory requirements. Motion carried. Vote 2-0
  - d. WSB is receiving Short Term Rental applications and approving when the applications meet all established compliance standards.
  - e. WSB has assigned Grace Liljenquist as our zoning administrator effective immediately.
12. Motion by Bakhtiari to adjourn the meeting at 10:16am, seconded by Overland. Motion carried. Vote 2-0.

Respectfully Submitted,

Approved:

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Amy Perrine, Recorder

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Alan Overland, Chairman                      Date

***These minutes were approved by the Town Board at the February 26, 2026 meeting, as reflected in the official February 2026 meeting minutes.***