**Special Meeting Windemere Township Board Interviews for Township Coordinator - May 23, 2024**

The meeting was called to order at 1:00 PM by Chair, Alan Overland. Others present were Supervisors Heidi Kroening and Tony Bakhtiari, Clerk Cindy Woltjer, Planning Commission Chair, Dianna Sandstrom and Cindy Carlson.

The first order of business was to approve a liquor, wine and gambling license for Ray & Marge’s. Motion by Bahktiari, second by Overland to approve said licenses. Vote Taken: Overland – Aye. Kroening – Aye, Bahktiari – Aye. Motion Passed - 3/0.

Two candidates for Township Coordinator, Brittany Stampohar and Pat Oman were then asked questions by each of the board members. A motion was made by Kroening, seconded by Bahktiari to allow Cindy Carlson of the Planning Commission to be able to ask questions of the candidates. Vote Taken: Overland – Aye. Kroening – Aye, Bahktiari – Aye. Motion Passed - 3/0.

A motion was made by Bahktiari, seconded by Overland to authorize the chairman to conduct a background check on the selected candidate, Brittany Stampohar, and upon clearance of background check (legal, identity, no criminal record and positive previous employment check) negotiate an employment offer at the annual rate of $67,500 and up to $10,000 in benefits in addition to required FICA and PERA costs. Vote Taken: Overland – Aye. Kroening – Aye, Bahktiari – Aye. Motion Passed 3/0.

A motion was made by Overland, seconded by Bahktiari to consult with Mike Couri to be sure all items have been covered. Vote Taken: Overland – Aye. Kroening – Aye, Bahktiari – Aye. Motion Passed - 3/0.

**ADJOURN :**

Motion made by Bahktiari, seconded by Kroening to adjourn the meeting at 3:17 PM. Vote Taken: Overland – Aye. Kroening – Aye, Bahktiari – Aye. Motion Passed – 3/0.

RESPECTFULLY SUBMITTED : APPROVED :

Clerk, Cindy Woltjer Chair, Alan Overland