**Special Meeting of the Windemere Planning Commission - July 13th, 2021**

The meeting was called to order at 6:30 PM by Chairperson Dianna Sandstrom. Others present were Planning Commission members Cindy Carlson, Clair Strandlie, Tom Albrecht, Dawson Gentry, Windemere Board Supervisor Tony Bakhtiari, Clerk Cindy Woltjer, and Windemere Township Zoning Administrator Dennis Genereau. One resident was also in attendance.

AGENDA :

Mr. Strandlie made a motion to approve the agenda. Seconded by Albrecht. Vote taken. Motion passed.

**SHORT TERM VACATION RENTALS :**

Short term rentals located in Windemere Township were discussed. Cindy Carlson talked about how a couple other counties handled them. Aitkin and Cook Counties have actual ordinances whereas Pine County and St. Louis County cover these under Conditional Use Permits. She stated that they cover a range of regulations and settled on St. Louis County as a possible role model with the most reasonable regulations with their Conditional Use Permit. Carlson suggested she would like to go through their forms and start conforming them to Windemere Township use. A variety of things covered were a fee for the permit, owners needing a business license and tax ID number, having an emergency phone list and also an emergency contact person/manager available, a list of fees that should be posted, a limit to the number of occupants allowed, making it mandatory that a septic system is pumped and inspected, making only one permit allowed per household, a limit to the number of rentals allowed on each lake, no RVs allowed, guests’ personal watercraft can only be put in a lake at a public access, parking, signage, lighting, fencing, and other items.

Mr. Genereau will check with the attorney to see if the Planning Commission is required to have a public input meeting.

**ADJOURN :**

Motion was made and seconded to adjourn the meeting at 8:02 PM. Vote taken. Motion passed.

RESPECTFULLY SUBMITTED : APPROVED :

Cindy Woltjer, Clerk Dianna Sandstrom, Chairman