

Special Meeting of the Windemere Township Board for Township Policy - June 16, 2020

The meeting was called to order at 6:42 PM by Chairman, John Wesely. Others present were Supervisors Heidi Kroening and Mark Dunaski, Clerk Scott Danelski, Treasurer Ron Mossberg, Zoning Administrator Dennis Genereau, and two Zoom participants (Ron Buetow & Paul Horgen).

WINDEMERE TOWNSHIP POLICY :

Windemere Township policies were discussed. Policies currently adopted by Windemere Township include; 1) Fund Balance Policy (Adopted 12/18/2018); 2) Purchasing Policy (Adopted 1/10/2019); 3) Road Maintenance Policy (Adopted 2/14/2019); and 4) Public Hearings : Rule of Procedure & Decorum (Adopted 8/27/2019). Additional policy drafts discussed tonight were; Nepotism Policy, Conflict of Interest Policy, First Report of Injury Policy, Accident Reporting Procedure Policy, Employee Termination Policy, Credit Card Purchasing Policy, and Hiring & On-Boarding Policy. Supervisor Kroening working with Dennis Genereau will to continue to update and edit the current policy drafts. The updated policy drafts will be shared with all Board members for review and once edits are approved, the policies will be posted onto the township website for a 30-day public review and comment period. After the 30-day review period is completed, a special working meeting will be held for the Board to approve all policy drafts. Once the final drafts are approved the Board can be officially adopt the policies at the next regular monthly Board meeting.

Motion made by Wesely, Seconded by Kroening to adjourn the meeting at 8:35 PM. Roll call vote taken. Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion passed, 3-0.

RESPECTFULLY SUBMITTED :

APPROVED :

Clerk, Scott Danelski

Chairman, John Wesely