



## Required Documents

- Legal description of the original/parent parcel
- Legal description of the proposed parcels (including ‘remaining’ parcel)
- Soil logs showing SSTS suitability in accordance with MN State statutes and Pine County SSTS Ordinance
- Map or Survey (You may submit your own site sketch IF it has the required information indicated below)
  - Layout of proposed parcels and parent parcel
  - Total acreage for each parcel created (including ‘remaining’ parcel)
  - Location and linear frontage of roads serving each parcel
  - Soil boring locations (2 per parcel smaller than 40 acres)
  - Location of all existing right-of-ways, easements, or utilities with document numbers identified
  - Location of existing buildings, septic systems, or other improvements and their distance from proposed property lines

**You, or your authorized agent, are required to attend the Planning Commission meeting to answer questions about the application. You will be notified of the date and time of the meeting.**

**Data furnished on this application form is public information.**

I hereby certify that I am the owner or authorized agent of the owner of the above property and that all uses will conform to existing state laws and local ordinances. I further certify that I will comply with all conditions placed upon this permit should this application be approved. Intentional or unintentional falsification of this application or any attachment thereto will serve to make this application and any resultant permit invalid.

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Please submit this form to Windemere Township by email or mail.

Email: [zoning@windemeretownship.com](mailto:zoning@windemeretownship.com)

Mail Address: P.O. Box 129 Moose Lake, MN 55767

**Office Use Only**

Received By: \_\_\_\_\_

Received Date: \_\_\_\_\_

Payment Amount: \_\_\_\_\_

Payment Type: \_\_\_\_\_

Receipt Date: \_\_\_\_\_

Receipt Number: \_\_\_\_\_