

Special Meeting # 2 of the Windemere Township Board - November 21, 2020

The meeting was called to order at 9:26 AM by Chairman, John Wesely. Others present were Supervisors Heidi Kroening and Mark Dunaski, Clerk Scott Danelski, and Road Maintenance Department Foreman Mike Buetow. Absent Treasurer Ron Mossberg.

2020 WINDEMERE TOWNSHIP FALL ROAD REVIEW :

The 2020 Windemere Township Fall Road Review was discussed. The purpose for this meeting is to review and discuss the priority job list from the 2020 Spring Road Review project list that did not get completed during the 2020 calendar year, and also to review and discuss upcoming capital improvement projects for the 2021 Budget meetings to be completed during the 2021 calendar year.

Four tasks remain from the 2020 Spring Road Review priorities list and will not be completed during the 2020 calendar year. They include the placement of a new culvert on North Partridge Road just north of Birchview Road, and ditching projects along Birchview Road, Lakeview Road, and Marview Road. The above listed projects were unable to be completed this fall due to the rented excavator needing to be returned to the vendor.

Capital Improvement Budget Projects discussed to be completed during the 2021 calendar year include: 1) Palon Road Bituminous Project, 2) Birchview Road Box Culvert Project, 3) Rush Blvd Box Culvert Project, 4) Sturgeon Island Bridge Replacement, 5) Parkview Drive Improvement Project, 6) Sturgeon Island Road Improvement Project, 7) Lords Drive Driveway Approach, Anchorage Place.

Notes from discussions for each area attached in Exhibit A.

ADJOURN :

Motion made by Wesely, seconded by Dunaski to adjourn the meeting at 1:35 PM. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

RESPECTFULLY SUBMITTED :

APPROVED :

Clerk, Scott Danelski

Chairman, John Wesely

2020 Fall Road Review - Exhibit "A"

- Birch View (Box Culvert). **Cost \$20,000 Still Owe \$5,000-\$7,000**
 - May straighten out road prior to this work on the culvert
- Lakeview Lane
 - Ditching
 - Culvert lowered on Lakeview Lane
- Marview Lane
 - Ditching
- Spells Road
 - Road too narrow to agree to plowing in winter and no turn around
 - Road needs to be widened and there needs to be a turn-around at the end of the road if the township were to ever adopt it
- Island Lake Road
 - Culvert needs to be installed on south end near Shore Land Road (near red barn)
 - Second culvert needs to be installed just further north from first culvert
 - Possibly box culvert in area where water bridges on either side of road in future. Tap into Road and Bridge Funding
 - Road is being undercut. (Priority) **Approximate Cost \$25,000-\$50,000**
- Palon Road
 - North end slumped will need to fix area
 - 2021 will be paved **Approximate Cost: \$350,000**

- Sturgeon Island
 - Hill Street to 46 (priority) need to reclaim 2021 Cost:???
 - Bridge to Hillstreet hire engineering firm to engineer project 2022 (need to find an engineering firm)
- Parkview Road
 - Pave 2021 **Approximate Cost: \$100,000**
- Lords Lane
 - A culvert will be placed as a result of adding additional gravel to the road making a driveway approach to a resident's property difficult to drive in & out. **Approximate Cost: \$2500**

Updated at 11/21 Road Review

Windemere Township 5-Year Capital Expenses Projection

Budget	650,000.00	550,000.00	450,000.00	300,000.00	200,000.00	650,000.00
Capital Improvements Direct Bill	435,350.00	281,550.00	817,850.00	111,850.00	181,850.00	131,850.00
Capital Improvements Overhead	43,598.78	43,598.78	43,598.78	43,598.78	43,598.78	43,598.78
Capital Improvements Total	478,948.78	325,148.78	861,448.78	155,448.78	225,448.78	175,448.78
Road Construction Budget (Acct 43100)						
Totals	367,350.00	95,000.00	646,000.00	-	10,000.00	10,000.00
2020 BUDGET						
						475,000.00
	2019	2020	2021	2022	2023	2024
Delayed Invoices	54,350.00	65,000.00				
Birchview Rd culvert installation		10,000.00				
Rush Blvd culvert		10,000.00				
Harmony Ln asphalt	200,000.00	? What was final amount				
Chip Sealing	86,000.00	75,000??	75,000??	75,000??	75,000??	-
Sturgeon Island Bridge		10,000.00				
Palon Rd asphalt			350,000.00			
Sturgeon Island Rd asphalt			175,000.00			
Parkview asphalt			100,000.00			
Striping			11,000.00			
Island Lake Rd (north end) culvert		-	10,000.00			
Crack Sealing	17,000.00	-				
Balsam Rd culvert	10,000.00	-				
Future unknown culvert projects					10,000.00	10,000.00
Engineering and Surveying (Acct 303)						
Totals	41,000.00	41,850.00	21,850.00	11,850.00	21,850.00	21,850.00
						40,000.00
Item	2019	2020	2021	2022	2023	2024
Document R/O/W for all Roads	-	11,850.00	11,850.00	11,850.00	11,850.00	11,850.00
Harmony Ln Engineering	16,000.00					
Parkview Dr Engineering	12,500.00					
Sturgeon Island Rd Engineering	12,500.00					
Sturgeon Island Bridge Eng		10,000.00				
Birchview Rd Engineering		-				
Birchview Rd culvert Eng		10,000.00				
Island Lake Rd (north end) culvert		-	10,000.00			
Rush Blvd culvert Eng		10,000.00				
Future unknown culvert Eng					10,000.00	10,000.00
Road Materials (Acct 224)						
Totals	27,000.00	109,700.00	25,000.00	25,000.00	75,000.00	25,000.00
						100,000.00
Item	2019	2020	2021	2022	2023	2024
Palon Road Materials		34,700.00				
Gravel hauling	27,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
Gravel Crushing		50,000.00			50,000.00	
Capital Equipment (Acct 43126)						
Totals	-	25,000.00	50,000.00	25,000.00	25,000.00	25,000.00
						25,000.00
Item	2019	2020	2021	2022	2023	2024
Trailer		-	25,000.00			
Equipment Replacement		25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
Building Maintenance (Acct 41940)						
Totals	-	-	65,000.00	40,000.00	40,000.00	40,000.00
						-
Item	2019	2020	2021	2022	2023	2024
Salt shed			25,000.00			
Gravel pit storage building			40,000.00	40,000.00	40,000.00	40,000.00
Machinery Rental (Acct 416)						
Totals	-	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
						10,000.00
Item	2019	2020	2021	2022	2023	2024
Equipment rental		10,000.00	10,000.00	10,000.00	10,000.00	10,000.00

Budget from 4/20

Windemere Township 5-Year Capital Expenses Projection

Budget	650,000.00	550,000.00	450,000.00	300,000.00	200,000.00	200,000.00	650,000.00	
Capital Improvements Direct Bill	435,350.00	777,550.00	667,850.00	186,850.00	256,850.00	131,850.00		
Capital Improvements Overhead	43,598.78	43,598.78	43,598.78	43,598.78	43,598.78	43,598.78	1/3 of road workers expenses (includes wages and benefits)	
Capital Improvements Total	478,948.78	821,148.78	711,448.78	230,448.78	300,448.78	175,448.78		
Road Construction Budget (Acct 43100)							2020 BUDGET	
Totals	367,350.00	591,000.00	496,000.00	75,000.00	85,000.00	10,000.00	475,000.00	
	2019	2020	2021	2022	2023	2024	Notes	
Delayed Invoices	54,350.00	65,000.00					Palon Rd holdback to Casper	
Birchview Rd culvert installation		10,000.00					Box culvert - Township total cost (road and bridge fund)	
Rush Blvd culvert		10,000.00					Box culvert	
Harmony Ln asphalt	200,000.00	421,000.00					Engineer estimate: \$421,000. Kiminski Paving bid: \$383,423	
Chip Sealing	86,000.00	75,000.00	75,000.00	75,000.00	75,000.00	-	Viking, Windemere Way, Runestone, Chestnut Circle, Hemlock, Pine Township portion	
Sturgeon Island Bridge		10,000.00						
Palon Rd asphalt			200,000.00					
Sturgeon Island Rd asphalt			100,000.00					
Parkview asphalt			100,000.00					
Striping			11,000.00					
Island Lake Rd (north end) culvert		-	10,000.00				\$5,000 per mile (Palon and Harmony)	
Crack Sealing	17,000.00	-					Box culvert	
Balsam Rd culvert	10,000.00	-					Township portion (engineering paid already)	
Future unknown culvert projects					10,000.00	10,000.00		
Engineering and Surveying (Acct 303)								
Totals	41,000.00	41,850.00	21,850.00	11,850.00	21,850.00	21,850.00	40,000.00	
Item	2019	2020	2021	2022	2023	2024	Notes	
Document R/O/W for all Roads	-	11,850.00	11,850.00	11,850.00	11,850.00	11,850.00	Miles of roads: 48.6 Number of roads: 79	
Harmony Ln Engineering	16,000.00							
Parkview Dr Engineering	12,500.00							
Sturgeon Island Rd Engineering	12,500.00							
Sturgeon Island Bridge Eng		10,000.00						
Birchview Rd Engineering		-						
Birchview Rd culvert Eng		10,000.00					Box culvert - Township total cost (road and bridge fund)	
Island Lake Rd (north end) culvert		-	10,000.00				Box culvert	
Rush Blvd culvert Eng		10,000.00					Box culvert	
Future unknown culvert Eng					10,000.00	10,000.00	Box culvert	
Road Materials (Acct 224)								
Totals	27,000.00	109,700.00	25,000.00	25,000.00	75,000.00	25,000.00	100,000.00	
Item	2019	2020	2021	2022	2023	2024	Notes	
Palon Road Materials		34,700.00					Blue Top: \$8,600	
Gravel hauling	27,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00		
Gravel Crushing		50,000.00			50,000.00			
Capital Equipment (Acct 43126)								
Totals	-	25,000.00	50,000.00	25,000.00	25,000.00	25,000.00	25,000.00	
Item	2019	2020	2021	2022	2023	2024		
Trailer		-	25,000.00					
Equipment Replacement		25,000.00	25,000.00	25,000.00	25,000.00	25,000.00		
Building Maintenance (Acct 41940)								
Totals	-	-	65,000.00	40,000.00	40,000.00	40,000.00	-	
Item	2019	2020	2021	2022	2023	2024		
Salt shed			25,000.00					
Gravel pit storage building		-	40,000.00	40,000.00	40,000.00	40,000.00	5 year saving plan for new building. Current Capital Improvement fund has \$86,000 to cover first two years.	
Machinery Rental (Acct 416)								
Totals	-	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	
Item	2019	2020	2021	2022	2023	2024		
Equipment rental		10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		