

Meeting of the Windemere Township Board - September 12, 2019

The meeting was called to order at 6:30 PM by Chairman, John Wesely. Others present were Supervisors, Pete Steen & Heidi Kroening, Treasurer, Ron Mossberg, and Clerk, Scott Danelski.

CLERK'S REPORT :

The Clerk's July 2019 report was read. Motion made by Steen, second by Kroening to approve the Clerk's July 2019 report as submitted. Motion passed, 2 Aye – 0 Nay. Wesely Abstained.

The Clerk's August 2019 report was read. Motion made by Wesely, second by Steen to approve the Clerk's August 2019 report as submitted. Motion passed, 2 Aye – 0 Nay. Kroening Abstained.

TREASURER'S REPORT :

Treasurer's financial report was read. Motion by Wesely, seconded by Steen to approve the Treasurer's August 2019 financial report as submitted. Motion passed, 3 Aye – 0 Nay.

PUBLIC INPUT :

Public input was discussed and has been reinstated during the regular monthly Board meetings beginning September 12<sup>th</sup>, 2019. Chairman Wesely read aloud the Windemere Township Public Hearings : Rules of Procedure & Decorum Policy which was adopted on August 27<sup>th</sup>, 2019. The policy will also be placed onto the township website.

OLD BUSINESS :

BALSAM ROAD BOX CULVERT # 58J43 (S.A.P. Project # 058-599-044) :

The tentative start of construction for the Balsam Road Box Culvert Project is October 2019. The preconstruction meeting for the project is scheduled for Friday September 20<sup>th</sup>, 2019.

ISLAND LAKE OUTLET CHANNEL :

The Island Lake outlet project was discussed. The Webb's have signed the easement agreement for the construction and maintenance of the project and it was forwarded onto the DNR so they can issue their permit. The easement will be recorded at Pine County Recorder's Office.

STURGEON ISLAND BRIDGE # R0726 :

The Sturgeon Island Bridge # R0726 was discussed. Six individuals sent the Board letters of interest in participating on the Sturgeon Island Bridge Committee. The committee members will be as follows; Vern Anderson II, Maggie McGee, Michelle Anderson, Sherry Lahti, Daniel True, Dennis Genereau, and Supervisor Heidi Kroening.

EQUIPMENT MOBILIZATION :

The mobilization of Windemere township equipment was discussed. The township sent out emails to all vendors who submitted vendor contract pricing back in May 2019 soliciting acceptance for the mobilization of equipment for the upcoming Windemere Township Road Maintenance Department culvert projects and the Island Lake Outlet Channel Project.

TOWNSHIP DOOR LOCKS :

The township door locks were discussed. The new door locks have been installed and the individuals issued keys will need to begin using the new keys to access the buildings. Old township door keys may be recycled.

NEW BUSINESS :

BERQUIST GRADE & FILL PERMIT VIOLATION :

Jennifer (Bergquist) Thompson was present to express concerns of the Windemere Township Zoning Department. No Action Taken. The Board to discuss following the Pine County Zoning and DNR meeting with the Bergquists'.

DNR FORESTRY PRESENTATION :

Jeremy Fauskee from the Minnesota Department of Natural Resources (DNR) was present. Mr. Fauskee gave a presentation on the DNR Forestry Division stationed out of the Sandstone, MN office.

2020 BUDGET :

The Windemere Township 2020 budget was discussed. A special meeting has been scheduled for Tuesday October 22<sup>nd</sup>, 2019 to begin discussing the 2020 budget and the 5-year financial forecast for the township.

#### BOARD OF SUPERVISORS OTHER :

Chairman Wesely discussed a \$1000.00 check donated by the Northern Pine Riders Snowmobile Club and Doc's Sports Bar which will be presented to the Windemere Township Lakes Association to help fight milfoil in the community's lakes.

#### ROAD UPDATE :

Supervisor Steen gave the monthly road update. The chip-sealing of township roads has been completed for the year. Island Lake Road was chip & fog sealed and GSB-88 sealant has been applied to Majestic Pine Drive, Warloe Road, Twilight Lane, and Sunny Beach Road. Roads and culverts needing engineering should be completed by the end of the year. Roads include Parkview Drive, Sturgeon Island Road, and Harmony Lane. Culvert projects include the Balsam Road, Birchview Road, and Rush Blvd box culvert projects. The culverts and apron have been purchased and delivered for the 16 small culvert projects that the Road Maintenance Department will be completing this fall. Plans for the Island Lake Outlet Channel have been received, a preconstruction meeting will be held with engineer Keith Anderson to get the list of materials needed and go over the scope of the project. The large box culvert under the north end of Island Lake Road was completely plugged by beavers. For safety, trash pumps were rented to drop the water levels so Road Maintenance Workers could enter the culvert to clean it out. Clair Strandlie requested that the debris extracted from the culvert be hauled away so it does not float into Island Lake.

#### ZONING UPDATE :

Zoning Administrator, Phill White gave the monthly zoning update. The Zoning Department received 11 new permit applications since last month, bringing the total for the year to 61 permits. Windemere Zoning Department met with the Pine County Zoning Department on 8/8/19 to discuss the shoreline violations. Shoreland work falls under the township's responsibility, while wetlands work falls under Pine County's jurisdiction. The Zoning Department encourages individuals who want to complete work to please call the Zoning Department to discuss what can and what cannot be done prior to starting work. Septic sewer compliance inspections are required when work that is being completed requires a permit, 5 years on new septic systems and 3 years on old septic systems. The Zoning Department still getting complaints on failed septic systems, but they are working their way through them.

#### PLANNING COMMISSION UPDATE :

Clair Strandlie gave the Planning Commission update. The Planning Commission met with the Board of Supervisors on August 13<sup>th</sup>, 2019 to go over the Comprehensive Plan's major recommendations. The next scheduled meeting of the Planning Commission will be on Tuesday September 24<sup>th</sup>, 2019 6:30 PM located at the Windemere town hall. The September 24<sup>th</sup> Planning Commission meeting will be the last meeting in 2019. The new for town hall sign has been picked up and will be placed by the Maintenance Department.

FIRE DISTRICT UPDATE :

Chairman Wesely gave the Fire District update. Windemere township had five calls during the last period, all five were medical calls.

CLAIMS :

August 2019 claims were reviewed. Motion made by Steen, seconded Kroening to approve the August 2019 claims as submitted. EFTs - 1920 through 1924, Checks - 12384 through 12411 & Direct Deposits - 1182 through 1187 for a total of \$82,313.00. Motion passed, 3 Aye – 0 Nay.

Township mail was opened and reviewed.

Motion made by Wesely, seconded by Steen to adjourn the meeting at 8:17 PM. Motion passed, 3 Aye – 0 Nay.

RESPECTFULLY SUBMITTED :

APPROVED :

Clerk, Scott Danelski

Chairman, John Wesely