WINDEMERE TOWNSHIP, Pine County, Minnesota

3084 Farm to Market Rd, Sturgeon Lake, MN 55783

Town Board Meeting Minutes April 10th,2025

1. The Meeting was called to order at 5:30 pm at Sturgeon Lake City Hall by Chairman Alan Overland. The meeting opened with the Pledge of Allegiance. Supervisors Present: Alan Overland, Heidi Kroening, and Tony Bakhtiari, Clerk/Treasurer Paula Engstrom, Zoning Administrator Scott Beckman, Road Manager Vern Anderson II.

2. Approval of Agenda. Additions: Under Old Business -- DNR Restoration order, under New Business – Assessor Agreement, Liquor License, Zoning Moratorium. Motion by Bakhtiari to approve the agenda with additions, seconded by Kroening. Motion carried. Vote 3-0.

3. Clerk/Treasurer Updates. Continue to work on posting documents to the website. Cannot find another carrier at this time for internet due to a resident at the address. May decide to cancel if individuals have personal hotspots. Financials: current balance in accounts $481,369.65. Total Claims: $19915.61. Reminder: Board additional meetings this month: Annual Board of Equalization: April 24th, Road Review: April 19th - both at the Windemere Town Hall Garage.

4. Board Approvals
   a. Overland confirmed all supervisors received a copy of the March meeting minutes. Motion by Bakhtiari to approve the March minutes, seconded by Overland. Motion carried. Vote 3-0.
   b. Overland confirmed all supervisors received a copy of the financial reports prior to the meeting. No questions. Motion by Bakhtiari to approve the Treasurer's Report, seconded by Kroening. Motion carried. Vote 3-0.
   c. Overland confirmed all supervisors received a copy of claims prior to the meeting. No questions. Motion by Bakhtiari to approve the claims in the amount of $19,915.61, seconded by Overland. Motion carried. Vote 3-0.
   d. Overland requested change from 3 to 2 signatures on checks, based on information received at the MAT Training. Engstrom to address with the bank for May meeting.

5. Public input.
   a. John Mienke commented.
   b. Wendy Puhl commented.
   c. Cindy Woltjer commented.
   d. Seth Nielsen commented.
   e. Jude Stephens commented.
   f. Becky Haaes commented.

6. Old Business
    a. Doherty Property.
        i. Zoning Administrator Beckman presented information regarding shed enhancements on the Doherty Property. Seth Nielsen presented information disputing decision made by the board to order a tear down notice for the shed. Decision made for Board members to meet at the property to review the structure and make a decision by the next meeting on next steps. Motion by Overland to put a stay on the formal teardown, to meet further with the owner and reconsider at the next town meeting, seconded by Bakhtiari. Motion carried. Vote 3-0
    b. Shoreland Ordinance.
        i. On advice from our attorney, recommend putting a moratorium in place for the shoreland district until the 2015 and 2025 ordinances can be combined. Request to reconsider approval of 2025 ordinance was not agreed to by all Board members. Motion by Overland to approve the ordinance, seconded by Bakhtiari. Motion carried. Vote 2-1.
    c. DNR restoration order.
        i. Bollig engineers supplied assessment report to the Board. Motion by Overland to keep the fill by Sturgeon Lake bridge in place, seconded by Bakhtiari Discussion between Board, Kelly Condiff from DNR spoke. Motion carried. Vote 2-1.

7. New Business
    a. Pine County Assessor Agreement
        i. Pine County Assessors agreement for 2026 – 2028, rates to be paid by September each year. Motion by Bakhtiari to approve the agreement, seconded by Kroening. Motion carried. Vote 3-0.
    b. Liquor License:
        i. Scott from Ray & Marge's to renew his liquor license. Motion by Bakhtiari to approve permits for beer, wine & setup as submitted, seconded by Kroening. Motion carried. Vote 3-0
    c. Zoning Moratorium:
        i. Addressed under new business shoreland ordinance.

8. Board of Supervisor Other.
    a. Comments by Kroening to acknowledge Cade for his work taping and posting all meetings.

9. Planning Commission Update.
    a. Update read by Vern Anderson II. Multiple objectives on the schedule for the rest of the year including combining the 2015 and 2025 ordinances and addressing the current comprehensive plan.

10. Road Update.
    a. Update provided regarding plowing, incident with school bus, and other road maintenance.
    b. 2 quotes received for grading; 1) Kiminski $235/hr 2) Kenneth Elg Construction

$170/hr

    i. 2 yr contract, summer grading May – Nov 2025 and May – Nov 2026

c. Motion by Overland to accept the quote from Kenneth Elg Construction, seconded by Bakhtiari. Motion carried. Vote 3-0.

11. <u>Zoning Update</u>.

a. Received permit from Mr. Lampert for fence on one of his Sand Lake lots. Fence is considered a structure and would put him over the 20% limit. Mr. Beckman continues to work with owners.
b. Property where tires were used as fill, is requesting an extension for their building permit. No concern with building permit. Contractor feels remaining tires are mainly in the driveway. Mr. Beckman looking for guidance on pursing additional removal or letting tires remain, as a large majority were already removed from the property. Heidi to work with Scott on analysis of tire impact to help the board better understand risks.
c. Nielsen request - permit extension for property. Scott will be working with attorney for response.

12. Motion by Bakhtiari to adjourn meeting at 7:30 pm, seconded by Overland. Motion carried.

Submitted by Clerk/Treasurer

Paula Engstrom: Paula Elm

Alan Overland, Chairman: