

- i. The Meeting was called to order at 5:30 pm at Sturgeon Lake City Hall by Chairman Alan Overland. The meeting opened with the Pledge of Allegiance. Supervisors Present: Alan Overland, Heidi Kroening, and Tony Bakhtari, Clerk/Treasurer Paula Engstrom, Zoning Administrator Scott Beckman, Road Manager Vern Anderson, Recorder Amy Perrine.

- ii. Approval of Agenda. Changes to the agenda: Add Kelly Condit / DNR Sturgeon Island Bridge to Old Business (b); Add Municipal Sewer to Old Business (e). Remove Roll Call (ii). Motion Bakhtari to approve the agenda, seconded by Kroening. Motion carried. Vote 3-0.

- iii. Reorganization of Board of Supervisors. Motion by Bakhtari to nominate Alan Overland as Chairman, Motion carried. Vote 3-0. Motion by Overland to nominate Tony Bakhtari as Vice Chairman, Motion Carried. Vote 3-0.

- iv. Clerks Report. Chairman Overland announced the minutes in the future will be sent out prior to the monthly meeting. Overland read the minutes for December 12, 2024. Motion by Bakhtari to approve the December minutes with corrections, seconded by Kroening. Motion carried. Vote 3-0.

- v. Treasurers Report. Engstrom reviewed the financial reports. The total cash balance as of December 31, 2024, was 476,868.19. Motion by Bakhtari to approve the Treasurer's Report, seconded by Kroening. Motion carried. Vote 3-0. The detailed financial reports are posted on the township website.

- vi. Public Input.
- a. Cindy Wolter commented.
b. Ron Buetow commented.
c. Tim Flor commented.
d. John Mink commented.
e. Dan Benzie commented.

- vii. Old Business
- a. Shoreland Ordinance. See Planning Commission Update (Xii).
b. Kelly Condit / MN DNR reported the State will issue an official Restoration Order to remove the extra fill on the upland area at the Sturgeon Lake Bridge. Overland stated the board will respond after the March 11, 2025, meeting.
c. 2025 Budget. Review of budget for 2025. The board developed the 2025 Township Budget. The Clerk/Treasurer will format the suggested budget numbers and report back to the board.
d. Township Coordinator. Motion by Overland to create a job description for a part time 20-hour coordinator position with Engstrom and post on the township website. No second. Motion Fails.

- e. Municipal Sewer. Motion by Bakhtari to direct the Planning Commission proceed with a feasibility study for a Municipal Sewer, seconded by Overland. Motion carried. Vote 3-0.

VIII.

New Business

- a. Motion by Overland to have the Star Gazette as the official newspaper, seconded by Bakhtari. Motion carried. Vote 3-0.
- b. Motion by Overland to have the bulletin board at the Town Hall (91456 Military Rd., Sturgeon Lake), seconded by Bakhtari. Motion carried. Vote 3-0.
- c. Motion by Overland to have First National Bank of Moose Lake as the bank depository, seconded by Bakhtari. Motion carried. Vote 3-0.
- d. Motion by Overland for the Supervisors to maintain their same appointments as in 2024. Overland-Zoning, Bakhtari-Roads/Building Maintenance/Fire Dept
- e. Motion by Overland for Supervisors pay to be \$100/month and \$50/meeting, seconded by Bakhtari. Overland Aye, Bakhtari Aye, Kroening No. Motion carried. Vote 2-1. Motion by Overland to pay the Clerk/Treasurer \$500/month, Bookkeeper \$450/month, Zoning \$25/hour, Road Department \$100/month. Motion carried. Vote 3-0.
- f. Motion by Overland to have the monthly board meetings at the Sturgeon Lake City Hall located at 3038 Farm to Market Road, Sturgeon Lake, MN 55783 on the second Thursday of the month at 5:30pm, seconded by Bakhtari. Motion carried. Vote 3-0.
- g. Board of Supervisors Other.
 - 1. Motion by Bakhtari to donate the townhall chairs and overhead projector to the City of Sturgeon Lake, seconded by Overland. Overland Aye, Bakhtari Aye, Kroening No. Motion carried. Vote 2-1
 - 2. Bakhtari reported on the Fire District. In November 39 calls; 9 in Windemere; 6 medical, 1 false alarm, 1 cancelled call, 1 CO2 call. In December 39 calls; 6 in Windemere; 5 medical, 1 fire. 376 calls in 2024 with 95 in Windemere. The 2025 contract with MLAFD needs to be re-signed. The one-year contract is in the amount of \$92,550

IX.

- Road Update. Road Manager Anderson reported on the current road conditions and presented the annual report. The report will be posted on the township website.
- X. Zoning Update. Zoning Administrator Beckman reported annual review of 103 zoning permits issued in 2024. Beckman will present proposals at the February meeting for a new fee schedule, language on STR language, and multiple sewer properties with one PID, and a fine schedule for permit violations.

XI.

- Planning Commission Update. Anderson reported on the delay for ~~completion of~~ ^{completion} the area with PID's prior to completing the final draft to be approved by the town board and DNR and final approval by the town board. The Planning Commission also recommended a moratorium on all building permits within the shoreland area with the exemption of shoreland restoration until the Shoreland Ordinance has been approved by the Board and the DNR. Motion by Overland for a moratorium on

building permits within the shoreland area with the exemption of shoreland restoration until March 15, 2025, seconded by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening No. Motion carried. Vote 2-1.

XII.

Review Claims.

Claims approved.

For a total of \$24,176.13.

Detailed Claims Manifest is posted on the township website.

Motion by Bakhtiari to approve claims as listed, seconded Overland. Motion carried.
Vote 3-0. Clerk Woltjer and Supervisor Kroening refused to sign the claim manifest.

XIII.

Open Mail and Review. No Mail.

XIV. Motion by Bakhtiari to Adjourn Meeting at 8:27 pm, seconded by Kroening. Motion carried. 3-0 vote. Motion Carried.

Submitted by Recorder

Amy Perrine:

Alan Overland, Chairman: