

**WINDEMERE TOWNSHIP, Pine County, Minnesota**

**3084 Farm to Market Rd, Sturgeon Lake, MN 55783**

**Town Board Meeting Minutes November 13th, 2025**

1. The Meeting was called to order at 5:30 pm at Sturgeon Lake City Hall by Chairman Alan Overland. The meeting opened with the Pledge of Allegiance. Supervisors Present: Alan Overland, Heidi Kroening, and Tony Bakhtiari, Clerk/Treasurer Paula Engstrom, Road Manager Vern Anderson II, Planning Commission Chair Paul Horgen
2. Approval of Agenda. No Additions Motion by Bakhtiari to approve the agenda, seconded by Kroening. Motion carried. Vote 3-0.
3. Clerk/Treasurer Updates.
  - a. Item from last meeting, mail forward was no longer in effect so some mail was returned to sender. Mail order put in effect for another year.
  - b. Update on bank balances. A 100K transfer was done from our US Bank account to the First National Bank Moose Lake where our interest rate is much higher. A balance will still be maintained at US Bank.
    - i. FNB Savings \$219,000.00
    - ii. FNB Checking \$11200.00
    - iii. FNB Checking - \$50.00
    - iv. US Bank - \$73,000.00
    - v. Total - \$304,000
  - c. Our next property tax payment from the county will be received in November.
  - d. Mail discussed:
    - i. Received confirmation email from Pine county confirming that the shoreland ordinance is in alignment with their zoning ordinance.
    - ii. Board of Adjustment meeting scheduled for April 23<sup>rd</sup>, 2026 @ 11am, board confirmed availability.
    - iii. Updated rates from WSB for 2026 shared with the board.
4. Board Approvals
  - a. Overland confirmed all supervisors received a copy of the October meeting minutes. Motion by Bakhtiari to approve the August minutes without change, seconded by Kroening. Motion carried. Vote 3-0.
  - b. Motion by Bakhtiari to approve the treasurer report as presented, seconded by Kroening. Motion carried. Vote 3-0.
  - c. Overland confirmed all supervisors reviewed the claims - total claims of \$45,058.19. Motion by Bakhtiari to approve the claims in the amount of \$45,058.19, seconded by Kroening. Motion carried. Vote 3-0.
5. Public Input.
  - a. Corrine Yousso commented.
  - b. Mike Yousso commented.
  - c. John Menke commented.

**6. New Business**

- a. Planning Commission Position 1/1/26: Paul Horgen's term on the Planning Commission is done at the end of the year. Looking for an individual to join the Planning Commission starting 1/1/26. If interested please reach out to Al Overland.

**7. Old Business**

- a. Resolution for Lake Reclassification:

- i. Current request to have the DNR consider identified body of water to be reclassified. Windemere Township completes the request but the DNR is responsible for analyzing the body of water to determine if requirements are met and to make the final determination
- ii. Mike & Corrine Youssou raised concerns regarding only 1 lake being considered for reclassification and the timing of this request in relation to their approved plat changes.
- iii. While going through the Shoreland updates, this lake was an oversight by the Planning commission, the DNR and legal. It should have been addressed at that time. Although the lake does have a lake number (58-7200) it is currently classified as a public water wetland.
- iv. There are multiple similar bodies of water which may need to be reclassified as well, board considered having all included in the resolution request to the DNR.
- v. Board decision to readdress in December after additional research and consideration of including all similar lakes. This specific lake is currently classified differently than other bodies of water so may need 2 resolutions.

- b. Speed Limit on East Frontage Road:

- i. Kroening spoke with Representative Dotseth and the road is a county road which must follow statute. Kroening spoke with Sheriff Nelson regarding the complaints, he was not aware, petition was forwarded to both Dotseth and Nelson. Agreement to have speed monitor sign and additional patrol. Nothing else can be done by the township.

**8. Board of Supervisor Other.**

- a. Goodparty.org offered to do a survey which Kroening brought to the board. Bakhtiari did additional research. No action to be taken.

**9. Road Update.**

- a. Grading and shoulder work completed.
- b. Road signs and posts have been delivered. Looking for qualified company to install. All signs within the township to be addressed, reflective coating wears off and some are no longer valid.
- c. County is responsible for any sign where a county and township road intercept.

**10. Planning Commission Update.**

- a. Board of Adjustment held variance hearing on 11/5 regarding installed fence. Input and zoning ordinance taken into consideration, variance approved.
- b. Planning Commission met on 11/5. Short Term Rental public hearing set for 12/2 @ 9am. New zoning ordinance work continues. Draft for public view to be published soon. Zoning Map must also be addressed as part of the process. WSB

and Pine County are working to add PID numbers to map for clarification. Targeting late Dec/early Jan for public hearing to provide input on Zoning Ordinance, Zoning Map and minimal updates to Shoreland Ordinance. Larry Peterson from FNB provided presentation on impact of increasing levy for new town hall. More information to be shared at a later date. Online payment options to be explored.

11. **Motion** by Bakhtiari to adjourn meeting at 6:56 pm, seconded by Kroening. Motion carried. Vote 3-0

Submitted by Clerk/Treasurer

Paula Engstrom:

A handwritten signature in black ink, appearing to read "Paula Engstrom".

Alan Overland, Chairman:

A handwritten signature in black ink, appearing to read "Alan Overland".