

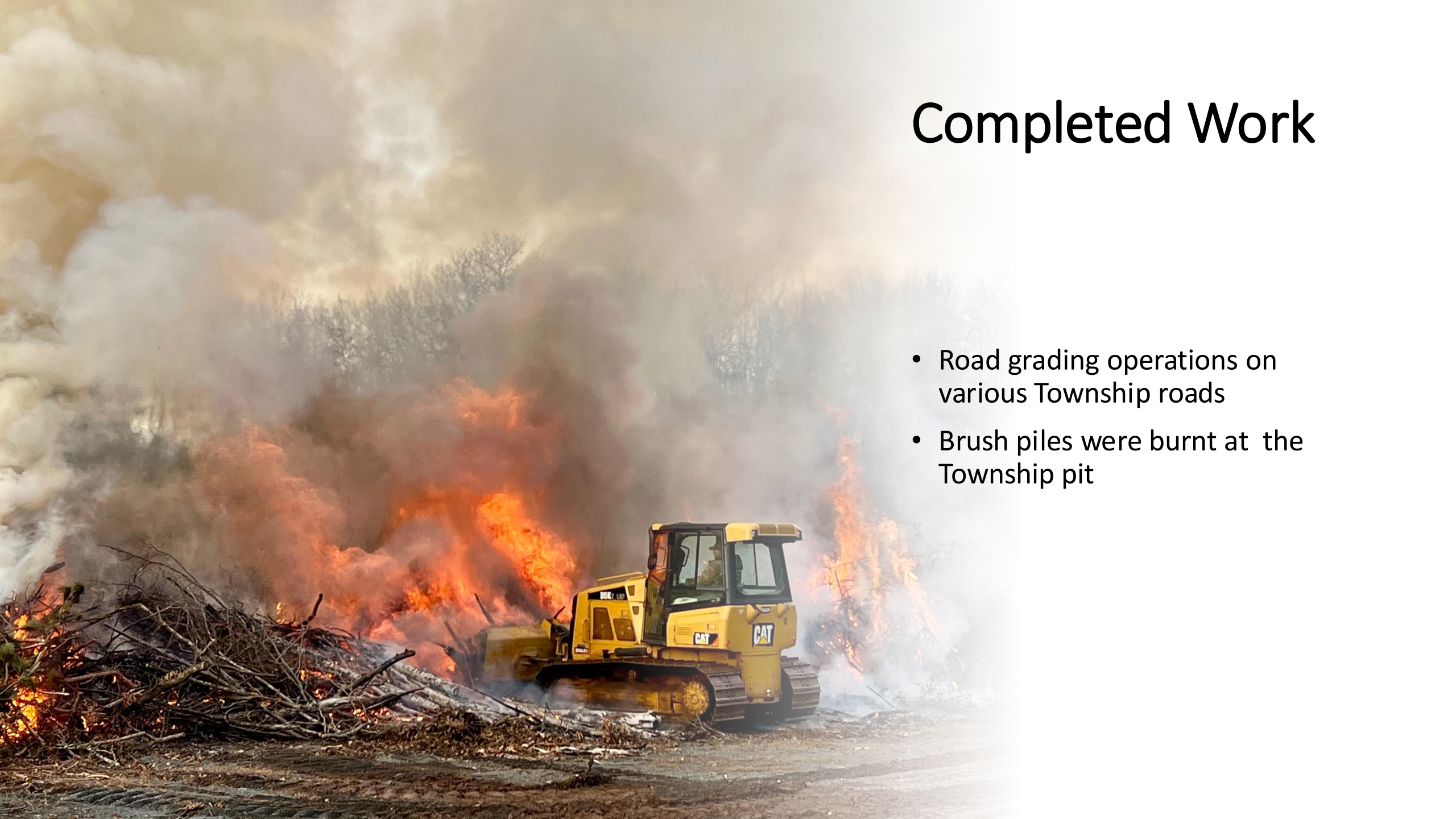
# Road Report March 2024

- Completed Work in February 2024
- Work in Process/Scheduled
- Thank you
- Decisions and Comments



# Completed Work

- Road grading operations on various Township roads
- Brush piles were burnt at the Township pit



Grading 2024	Road Name	February			
CaCl2					
1 E	Hill Street Road	2/7 Partial 2/21&22			
2 E	Elm Tree Road	21-Feb			
3 E	Northridge Road	21-Feb			
4 E	Pioneer Road	2/7 & 2/21			
5 E	Partridge Road North	2/7 & 2/21			
6 E	Partridge Road South	2/7 & 2/21			
7 E	Lake 12 Road	21-Feb			
8 E	Balsam Road	2/7 & 2/21			
9 E	Birchview Road	21-Feb			
10 E	Telker Road	21-Feb			
13 W	Sunset Lane				
17 W	Settlers Court				
18 W	Lords Drive				
19 W	Settlers Pond Drive				
22 W	Paulus Road				
25 W	Lakeshore Drive	21-Feb			
29 E	Camp Farm Lane	22-Feb			
30 E	Moss Lane	21-Feb			
31 E	Brandt Road	21-Feb			
32 E	Sunrise View Road	21-Feb			
33 E	Missing Link Road				

# Work in Process/Scheduled

- Sturgeon Island bridge project will resume in the Spring of 2024
- Sturgeon Island Road asphalt project is planned for Spring 2024
- Sturgeon Island bridge cover is being built with anticipated delivery in May 2024
- Township road sign and post replacement
- Gravel application on Rush Boulevard and Dobosenski Roads?
- Calcium Chloride on various Township Roads
- Culvert replacement
- Ditch cleaning



## **Thank You!**

**We are making great progress in  
Windemere Township thanks to our  
professional contactors.**

**Their hard work and cooperation is greatly  
appreciated!**

- Kiminski Paving
- Gobel Excavating
- Sandberg Construction



# We contract under MN Statute 471.345

- Minnesota Contracting Law explained
- Three Contracting Levels **Estimated** are:
- \$0-\$25,000: Direct negotiations
- \$25,000-\$175,000: At least 2 quotes or sealed bids
- \$175,000+: Sealed bids only

# Sealed bid process explained by MAT.

While bids are not required for contracts below the \$175,000 threshold, or for contracts exempt from the requirements of the MCL any township may voluntarily choose to follow the bidding procedure. However, **it is not to do so recommended**, as it is generally more complicated than other forms of creating a contract. Once a township has decided or begun to follow the competitive bidding process the courts have said that they must see the process through to completion.

**It has been advised by our attorney to avoid sealed bids process unless the law requires it.**

**From:** Mike Couri <[mike@couriruppe.com](mailto:mike@couriruppe.com)>  
**Sent:** Wednesday, June 21, 2023 2:13:52 PM  
**To:** Tony Bakhtiari <[tony.bakhtiari@windemeretownship.com](mailto:tony.bakhtiari@windemeretownship.com)>  
**Cc:** Cindy Woltjer <[clerk@windemeretownship.com](mailto:clerk@windemeretownship.com)>  
**Subject:** Contracts for road work and road obstruction ordinance

Tony,  
Attached are a right of way obstruction ordinance and a summary of the ordinance for publication. Both the ordinance and the summary should be passed by the Town Board if they would like to enact the ordinance. The summary must be published in the Township’s official newspaper in order for the ordinance to be effective. A copy of the ordinance must be posted at the local library and the original ordinance and its summary (along with the affidavit of publication that the newspaper will send) should be put in the Township’s ordinance book.

As we also discussed today, it is my understanding that the Township will be hiring out a number of different culvert replacements and ditching work on several different roads. I understand that the local contractors would prefer to do the work on a time and material basis rather than quoting a whole bunch of different projects. Under **Minn. Stat. 471.345**, the Township must obtain at least two quotes if the work is projected to cost at least \$25,000 but less than \$175,000. If it is over \$175,000, it must be bid.

If the work is estimated to cost less than \$25,000, the Township can purchase the supplies/services on the “open market” without obtaining quotes. The “open market” means the Township can purchase the goods or services from anyone without the need to obtain any quotes. This means that the Township can contract for the work on a time and materials basis as long as the estimated cost of the work is under \$25,000. I believe that the Township can treat culverts and ditches on different roads as separate projects, with a separate contract for each culvert or ditch. I suggest using one of the form contracts that are contained on MAT’s website. The language of the contract can be the same with the description of the work and the hourly rates/material charges set out on the attached Exhibit A. The Exhibit A would be different for each job, but the contract language would stay the same. The contractor should be required to have liability insurance in the amount of at least \$500,000 per person and \$1.5 million per occurrence.

Finally, all expenditures must be approved by the Town Board, either on a contract-by-contract basis or by authorizing one of the Town Supervisors to contract on behalf of the Township with a not-to-exceed amount for each job. If the Township authorizes a Supervisor to enter into the contract on the Township’s behalf, the Supervisor can do so provided the amount of the contract is within the limits set by the Township.

Please feel free to contact me with any questions you may have on these issues. Thank you.

Michael C. Couri  
Couri & Ruppe, P.L.L.P.

# Special Town Board Meeting June 22, 2023

Motion that was made by Supervisor Bakhtiari

**“To authorize the Road Supervisor to negotiate road repair, culvert replacement, ditching cleaning, road sweeping and related work by entering into contracts estimated under \$25,000 per contract with qualified contractors”**

This is allowable under Minnesota Statute 471.345

Clerk Cindy, can you please provide the board and the public with a signed copy of these special meeting minutes?

# Decisions and Comments

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- Approve quote for bridge cover construction
- Approve gravel for Camp Miller road
- Approve survey at Township pit



**It's nice to be important, but it's more important to be nice.**